

London Borough of Harrow

KEY DECISION SCHEDULE (SEPTEMBER 2018 - NOVEMBER 2018)

MONTH: September

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting. The list may change over the next few weeks. A further notice, by way of the Cabinet agenda, will be published no less than 5 clear days before the date of the Cabinet meeting, showing the final list of Key Decisions to be considered at that meeting.

A Key Decision is a decision by the Executive which is likely to:

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards or electoral divisions of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Decisions which the Cabinet intends to make in private

The Cabinet hereby gives notice that it may meet in private after its public meeting to consider reports which contain confidential information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below with the reasons for the decision being made in private where appropriate. The Schedule also contains non-Key Decisions which involve Cabinet having to meet in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations please contact Democratic & Electoral Services. You will then be sent a response in reply to your representations. Both your representations and the Cabinet's/Leader's response will be published on the Council's website <http://www.harrow.gov.uk/www2/mgListPlans.aspx> at least 5 clear days before the Cabinet meeting.

The Cabinet/Leader will be considering a report prepared by the relevant Directorate. The report together with any other documents (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by Cabinet/Leader from Daksha Ghelani, Senior Democratic Services Officer, on 020 8424 1881 or by contacting daksha.ghelani@harrow.gov.uk or by writing to Democratic & Electoral Services, Harrow Council, Civic Centre PO Box 2, Station Road, Harrow, HA1 2UH or on the Council's website. Copies may be requested but a fee will be payable. Reports to be considered at the Cabinet's public meeting will be available on the Council's website 5 clear days before the meeting.

The KDS looks 3 meetings ahead and will be published 28 clear days before the Decision Date / Period of Decision.

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
SEPTEMBER 2018						
Leasing Policy for Properties leased to Sports Clubs and Youth and Elderly Persons Organisations	Cabinet to agree the Leasing Policy for sports clubs and other organisations Cabinet to agree appropriate delegated authority as necessary	Cabinet	13 September 2018	Councillors Varsha Parmar and Keith Ferry Venetia Reid-Baptiste, Divisional Director of Commissioning Services venetia.reid-baptiste@harrow.gov.uk Tel: 020 8424 1492	Open	Agenda Report and any related appendices Consultation: Internal and External
2018/19 Revenue and Capital Monitoring as at 30 June 2018	To note the Revenue and Capital forecast position as at Quarter 1 To approve virements To approve any amendment in the capital	Cabinet	13 September 2018	Councillor Adam Swersky Dawn Calvert, Director of Finance funmi.ogunnaike@harrow.gov.uk Tel: 0208 424 7544	Part exempt Information relating to the financial or business affairs of any particular person	Agenda Report and any related appendices Consultation: None

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	programme delegated to Cabinet To note performance reports in respect of companies				(including the authority holding that information)	
Headstone Manor HLF Parks for People Grant	Approval for the procurement of the delivery phase for the Headstone Manor Park HLF Parks for People Project	Cabinet	13 September 2018	Councillors Varsha Parmar and Keith Ferry Venetia Reid-Baptiste, Divisional Director of Commissioning Services michael.bradshaw@harrow.gov.uk Tel: 020 8424 1586	Open	Agenda Report and any related appendices: Headstone Manor Park Masterplan, HLF Parks for People Application Relevant Portfolio Holders and Ward Councillors. The Headstone Manor Park User Group, Harrow Nature Conservation Forum and a Visitor and Education Survey has been

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
						undertaken by the Community Engagement Team
Transport Local Implementation Plan	To seek approval to undertake consultation on the draft LPI3 To agree appropriate delegated authority as necessary	Cabinet	13 September 2018	Councillor Varsha Parmar Paul Walker, Corporate Director, Community david.eaglesham@harrow.gov.uk Tel: 020 8424 1500	Open	Agenda Report and any related appendices: Draft LIP3 document Consultation: The wider public will be consulted on the draft LIP3 as the effects of the policy are wide ranging
Reprocurement of NHS Health Checks Programme in	Delegate authority to the Director of Public Health to procure	Cabinet	13 September 2018	Councillors Simon Brown and Adam Swersky	Open	Agenda item and any related appendices: EqIA

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Harrow	<p>a new service to be responsible for the delivery of NHS Health Checks in Harrow to be implemented by 1 April 2019</p> <p>Delegate authority to the Director of Public Health to award the new contract to the successful bidder, following consultation with Portfolio Holders for Adults & Public Health and Finance & Resources, along with the Corporate Director for People and Director of Finance</p>			<p>Carole Furlong, Director of Public Health jonathan.hill-brown@harrow.gov.uk Tel: 020 8424 7613</p>		<p>Consultation: None. It is a statutory requirement that the local authority deliver this programme</p>

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Regional Adoption Agency	To agree for Harrow Council to be the lead authority to procure a Voluntary Adoption Agency to deliver Regional Adoption Agency (RAA) services on behalf of four other Local Authorities	Cabinet	13 September 2018	Councillor Christine Robson Paul Hewitt, Corporate Director, People (Interim) johanna.morgan@harrow.gov.uk Tel: 020 8736 6841	Open	Agenda Report and any related appendices Consultation: Local Authorities forming the RAA
Procurement of the Dry Mixed Recyclables Contract	Cabinet to agree the procurement of the Dry Recyclables Contract Cabinet to agree appropriate delegated authority as necessary	Cabinet	13 September 2018	Councillor Varsha Parmar Venetia Reid-Baptiste, Divisional Director of Commissioning Services venetia.reid-baptiste@harrow.gov.uk Tel: 0208 424 1492	Open	Agenda Report and any related appendices Consultation: Internal and External

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Corporate Parenting Strategy 2017-19	To approve the Strategy and Priorities and recommend to Full Council	Cabinet Council	13 September 2018 15 November 2018	Councillor Christine Robson Paul Hewitt, Corporate Director, People (Interim) peter.tolley@harrow.gov.uk Tel: 020 8736 6978	Open	Agenda Report and related appendices: Corporate Parenting Strategy Consultation: Children Services staff and young people. Corporate Parenting Panel
Update on the Gayton Road Private Rented Sector (PRS) Housing Units and Concilium Assets LLP	Obtain approvals for CA LLP to become operational as the Council's PRS investment vehicle and have the ability to manage the Units	Cabinet	13 September 2018	Councillors Keith Ferry and Adam Swersky Paul Walker, Corporate Director, Community david.booth@harrow.gov.uk	Part exempt Information relating to the financial or business affairs of any particular person (including the	Agenda Report and any related appendices: Exempt Information Schedule, Concilium Assets LLP Mobilisation Plan and Initial Risk Analysis

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					authority holding that information)	Consultation: N/A
OCTOBER 2018						
Housing Tenant Service Charges Review	To agree the recommendation to review tenant service charges on a regular basis, to consider the need to recover the cost of providing these services in full, and to ensure that the charges are fair, reasonable and transparent	Cabinet	11 October 2018	Councillor Phillip O'Dell Nick Powell, Divisional Director, Housing Services karen.connell@harrow.gov.uk Tel: 020 8416 8660	Open	Agenda Report and any related appendices Consultation: Various Councillors, Housing Value for Money Group, Housing Residents' Board, Housing Federation Tenants Residents Association, Housing Matters (main Housing Tenant & Leaseholder general meeting),

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						<p>and Harrow Sheltered Residents Association</p> <p>There is further consultation planned: Tenant workshops and a repeat of the above to capture those who have not engaged</p>
CCTV Infrastructure Upgrade	Cabinet to agree the upgrading of the Council's CCTV	Cabinet	11 October 2018	<p>Councillor Varsha Parmar</p> <p>Venetia Reid-Baptiste, Divisional Director of Commissioning Services venetia.reid-baptiste@harrow.gov.uk Tel: 020 8424</p>	Open	<p>Agenda Report and any related appendices</p> <p>Consultation: Internal and external</p>

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				1492		
NOVEMBER 2018						
Charging and Assessment of Resources Policy (CARP) 2018	Approval of update and key changes to Charging Policy	Cabinet	15 November 2018	Councillor Simon Brown Visva Sathasivam, Interim Director of Adult Social Services shaun.riley@harrow.gov.uk Tel: 020 8416 8404	Open	Agenda Report and any related appendices Consultation: Current Personal Budget clients and full cost clients paying for charges towards the cost or for all of their care services
Climate Change and Energy Management	Cabinet to note the progress against targets, to agree the updated Strategy, new targets and	Cabinet	15 November 2018	Councillor Varsha Parmar Venetia Reid-Baptiste, Divisional Director of	Open	Agenda Report and any related appendices Consultation: Internal amongst

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	the plans for achieving these			Commissioning Services venetia.reid-baptiste@harrow.gov.uk Tel: 020 8424 1492		users and service managers. Also externally at a Market Engagement session
Harrow Indoor Sports Facility Strategy	To approve the adoption of the draft Harrow Indoor Sports Facility Strategy	Cabinet	15 November 2018	Councillor Keith Ferry Simon Baxter, Divisional Director, Environment & Culture tim.bryan@harrow.gov.uk Tel: 020 8416 8639	Open	Agenda Report and any related appendices: Harrow Draft Indoor Sports Facility Strategy Consultation: Consultation undertaken with key stakeholders including facility operators, Sport England, National Governing Bodies of Sport, local educational establishments with indoor sports

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						<p>facilities, key local sports clubs, facility managers, neighbouring local authorities and the County Sport Partnership</p> <p>Further public consultation will be undertaken with key stakeholders as identified above being encouraged to provide their feedback on the Strategy and proposed Action Plan</p>
Extra Care Housing	To approve the Extra Care Housing Strategy and Business	Cabinet	15 November 2018	Councillors Simon Brown and Phillip O'Dell	Open	Agenda Report and any related appendices

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	Case			Nick Powell, Divisional Director, Housing Services johanna.morgan@harrow.gov.uk/ alison.pegg@harrow.gov.uk Tel: 020 8736 6841/020 8424 1933		Consultation: A market engagement event with social housing providers was held on 12 July 2018
Housing Revenue Account Business Plan Update 2018	To approve HRA Business Plan Update 2018 to set framework within which budget report can be submitted	Cabinet	15 November 2018	Councillors Phillip O'Dell and Adam Swersky Nick Powell, Divisional Director, Housing Services Dawn Calvert, Director of Finance tasleem.kazmi@harrow.gov.uk/ milan.joshi@harrow.gov.uk Tel: 020 8420 9201/020 8416 8662	Open	Agenda Report and any related appendices Consultation: Council tenants, leaseholders, private residents and staff

HARROW COUNCIL CABINET 2018/19

CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
Leader, Strategy, Partnerships, Devolution & Customer Services	Graham Henson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07721 509916 Group Office: (020) 8424 1897	Email: graham.henson@harrow.gov.uk
Deputy Leader, Regeneration, Planning & Employment	Keith Ferry	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07922 227147 Group Office: (020) 8424 1897	Email: keith.ferry@harrow.gov.uk
Adults & Public Health	Simon Brown	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: simon.brown@harrow.gov.uk
Community, Cohesion & Crime	Krishna Suresh	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07967 565477 Group Office: (020) 8424 1897	Email: krishna.suresh@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
Community, Engagement & Accessibility	Sue Anderson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: sue.anderson@harrow.gov.uk
Environment	Varsha Parmar	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07764 681987 Group Office: (020) 8424 1897	Email: varsha.parmar@harrow.gov.uk
Finance & Resources	Adam Swersky	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07904 466987 Group Office: (020) 8424 1897	Email: adam.swersky@harrow.gov.uk
Housing	Phillip O'Dell	64 Marlborough Hill HARROW HA1 1TY	Tel: (020) 8861 0090 Group Office: (020) 8424 1897	Email: phillip.odell@harrow.gov.uk
Young People & Schools	Christine Robson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: christine.robson@harrow.gov.uk